

CCJB MEETING MINUTES
FEBRUARY 4, 2004

HAMPTON
MAIN LIBRARY

Present

Ms. Kelly Ashley, Hampton Probation & Parole
Col. Karen Bowden, for Hampton Sheriff's Office
Ms. Mary Bunting, Hampton Assistant City Manager
The Honorable Christopher W. Hutton, Hampton Circuit Court
Ms. Tracey Jenkins, H/NN Criminal Justice Agency
The Honorable C. Edward Knight, Hampton General District Court
The Honorable Patricia Massenburg, Hampton Magistrate's Office
Mr. Robert Moody, Attorney at Law
Mr. Jim Thomas, Hampton Juvenile Court Services Unit
Ms. Natale Ward, H/NN Drug Courts
Mr. Andy Warriner, H/NN Criminal Justice Agency

Absent

Professor David Coffey, Thomas Nelson Community College
The Honorable H. Vincent Conway, Jr., NN Circuit Court
The Honorable Linda Curtis, Hampton Office of the Commonwealth's Attorney
Ms. Laura Dobson, NN Probation and Parole
The Honorable Nelson Durden, Hampton Juvenile and Domestic Relations Court
The Honorable Timothy S. Fisher, Newport News General District Court
The Honorable Aundrea Foster, Newport News Juvenile and Domestic Relations Court
Mr. Woodrow Griffin, Jr., Attorney at Law
The Honorable Howard Gwynn, Newport News Office of the Commonwealth's Attorney
Mr. Chuck Hall, H/NN Community Services Board
Mr. John Harris, Newport News Magistrate's Office
Mr. Randy Hildebrandt, City of Newport News
Chief C.R. Jordon, Jr., Hampton Police Department
Mr. John W. Lash, III, Newport News Community Representative
Chief Dennis Mook, Newport News Police Department
The Honorable C.E. "Chuck" Moore, Newport News City Jail

Robert Moody called the meeting to order and requested introductions of those present.

The minutes of the CCJB Retreat were reviewed. After noting a correction be made to the spelling of Ms. Natale Ward's name, the Retreat minutes were approved as written.

Robert Moody asked members if anyone needed additional time to discuss items not listed on the agenda. There were no requests made.

Round Table discussions were held. Those with updates reported as follows:

Drug Court:

Ms. Ward informed the Board that the recent sanctions placed on non-compliant Hampton Drug Court participants were an effective method of enforcing the program rules. She noted that these same participants are experiencing successes as well, such as obtaining jobs, and staff has seen a lot of positive changes in these individuals. A brief discussion ensued about Drug Court operations and program eligi-

bility. Judge Hutton mentioned the Hampton Drug Court is changing to Tuesdays at 3:00 p.m. beginning April 20th.

Hampton Magistrate's Office

Mrs. Massenburg reported individuals could have either a Bachelor's degree or its equivalency to be a candidate for Magistrate certification. Legislation was introduced to remove the equivalency portion of meeting eligibility, however, it did not pass.

Hampton Court Services Unit

Mr. Thomas said the JJSC is actively involved with the Casey Initiative by developing a work plan to improve juvenile intervention programs and detention alternatives, such as less secure facility and Outreach. Although each city is developing their own plan, it is anticipated that resources will be shared between both cities due to commonalities.

Criminal Justice Agency

Mr. Warriner announced that he will begin working on the website for the CCJB, which will be linked to the new CJA website.

Ms. Jenkins added that the CJA is publishing a newsletter called the CJA Monitor. The purpose of the newsletter is to keep CCJB members and other key interest groups apprised of CJA activities. The first issue was distributed in January, and the newsletter will continue to be published and distributed on a quarterly basis. Also new is the State mandated Pretrial Risk Assessment Instrument. This instrument provides more information about the defendant and using that information helps ascertain the defendant's flight risk and determine what level of supervision the defendant will need.

Ms. Jenkins reported that no increase in funding is expected for the CCCA/PSA programs and explained the impact level funding is having on the CCCA/PSA agencies. Ms. Jenkins will be meeting with the Senate Finance House Appropriations staff to discuss the funding issue and possibly gain some additional funding for the agencies.

Hampton Courts

Judge Knight reported that the Courts are doing quiet well with the new docket process. The new system has been in place for only a few days, however, it has allowed for more time to deal with other dockets such as the City's police officer dockets.

Hampton Sheriff's Department

Col. Bowden elaborated on the Transition Program. This program is offered to inmates who are within 90 days of their jail release date and deemed non-violent offenders. The program offers a productive citizenship type curriculum and work release to transition the inmates from incarceration back into the community. The program has been very successful in Hampton and there are currently 7 inmates participating in the project. Ms. Bowden said DOC is currently looking at making the 90 day timeframe a little more flexible as some inmates may need more time to reintegrate, whereas others may not need as much time.

CCJB Chairperson

In the past, the CCJB Chairperson rotated between the Hampton and Newport News Assistant City Managers. The Board discussed whether to continue this practice, or have the position filled by another Board member of choice. After much discussion, the Board elected to continue the practice of rotating the position between the Assistant City Managers. Vice-chair Robert Moody agreed to continue as acting CCJB Chair until June 30, 2004. Motions were made and unanimously approved to elect Vice-chair Robert Moody as the acting CCJB Chairperson through June 30, 2004, and to elect Mary Bunting as the next CCJB Chairperson, effective July 1, 2004.

CCJB Work Plan

Ms. Jenkins led discussions regarding CCJB work plan, which the Board began developing at the December Retreat, and focuses on the mental health issues of adult and juvenile offenders. Board members expressed,

at the Retreat, a need for early intervention when police and CSB teams respond to crime related activities involving offenders with mental health issues. At the Retreat, Ms. Gilbertson gave a presentation about a model program called Crisis Intervention Teams that deals directly with this problem. The CCJB agreed that a Crisis Intervention Team tailored to the needs of Hampton and Newport News would be helpful in these circumstances.

Ms. Jenkins reviewed the task outline with present Board members. In order to design the program, the Board was advised to address the first five tasks of the work plan. These tasks include assessing the current response system, identifying gaps and deficiencies in the system, identifying results of incidents, identifying what happens next, and matching needs to existing best practices. The Board discussed matters such as how the information will be presented, who should be involved in gathering the data, and what timeframe the Board needed the results. Mary Bunting and Robert Moody agreed to help gather data, and Chief Mook and Chief Jordon will be contacted and asked to participate as well. It is anticipated that a report of the first four tasks will be ready for presentation at the next CCJB meeting.

Future CCJB Meeting Topics

Board members expressed that they would like to hear more on legislative updates and be made aware of new programs, such as Transitions, and what the programs offer.

New Business

Ms. Ward requested a letter from the CCJB supporting stable funding for Drug Courts.

Ms. Jenkins mentioned that the Office of Domestic Violence Against Women is issuing grant dollars for domestic violence programs, for which the CJA is interested in applying for. These grant funds are needed to support a staff that will make up the Protective Order Compliance Unit. This program will operate within Pre-trial and will monitor individuals who have protective court orders placed against them to ensure they are abiding by the court order. If the CJA pursues this grant, Ms. Jenkins noted that a CCJB letter of support would be needed.

2004 CCJB Meeting Schedule

The Board agreed to meet the first Thursday, every other month, starting April 1, 2004, from 3 to 4:30, and CCJB members will be advised of meeting locations once they are determined.

Mr. Moody adjourned the meeting at 4:45 p.m.